

SUMMER YOUTH STAFF APPLICATION

**First Presbyterian Church
682 Mulberry St., Macon, GA 31201**

The Summer Staff is made up of college-age adults who are committed to serving God by ministering to the youth of First Presbyterian Church in Macon, GA.

*Your attitude should be the same as that of Christ Jesus
~Philippians 2:5*

The position of a Summer Staffer is **NOT** an elevated position, but a servant position. As you prayerfully consider a ministry position at First Presbyterian Church, understand that expectations are high. This is a job and you will be held accountable. Being on Summer Staff is a full-time commitment starting Sunday May 20, 2018 - Saturday July 28, 2018. You will receive a stipend for the summer, plus housing if you are not from Macon. (These topics and others will be discussed at the time of the interview.) Decisions on applicants are based upon this completed application (including three references) and an interview with the Youth Staff. We reserve the right to terminate your position at any time for any unbiblical conduct, safety reasons, or leadership detrimental to the body of Christ.

We are looking for individuals who *already* demonstrate a lifestyle of growth and commitment as a disciple of Jesus Christ by:

1. Loving Christ
2. Serving the body of Christ
3. Participating in Christ's work in the world

Please type or print clearly. Fully completed applications should be **postmarked by March 1, 2018** to:

First Presbyterian Church
c/o Youth Staff
682 Mulberry Street
Macon, GA 31201
or Fax: 478.745.2768

Any questions may be directed to:

Chris Bennett
cbennett@fpcmacon.org
Winnie Winford
wwinford@fpcmacon.org

We will contact you upon receipt of fully completed application. Interviews will be set up in March and April.



SUMMER YOUTH STAFF

First Presbyterian Church

JOB DESCRIPTION

Mission Statement: We exist to develop Believing, Living, and Sharing Disciples of Jesus Christ.

Purposes of Summer Internship:

1. To give those considering full-time vocational ministry an intense three month opportunity to experience ministry first hand and discern their calling and giftedness.
2. To offer discipleship, guidance, and training for those interested in future Kingdom service.
3. To serve the Youth Ministry in conducting our summer program by:
 - a. Offering discipleship to our covenant youth and their friends
 - b. Assisting in the planning and implementation of Sunday school, retreats, bible studies, gathering events, etc.
 - c. Providing energy and enthusiasm to all that we do

Time Commitment: 11 weeks/ 40-50 hours per week

Areas of Concentration:

1. Personal Development & Growth
 - a. Spend time alone in God's word & prayer daily
 - b. Complete weekly reading (approx. 2-3 books),
 - c. Attend Sunday worship at FPC weekly
 - d. Sabbath: once weekly plus two half days off
2. Relationships
 - a. Target 5-7 students
 - b. Contact and pray for each of the students in your target group weekly
 - c. Foster relationships broadly with all students
 - d. Write 2-3 letters to students weekly
3. Programs
 - a. Youth Sunday school: attend weekly
 - b. Jr & Sr High Gatherings: plan, implement, & evaluate weekly
 - c. Special Events: plan, implement, & evaluate as scheduled
 - d. Retreats: attend Summer Staff Orientation, the EDGE and MountainTop
 - e. Meetings: attend weekly reading discussions, training, and prayer meetings as youth staff
4. Discipleship/Teaching
 - a. Prepare & teach Sunday school lesson twice
 - b. Prepare & teach at Jr. & Sr. High Gatherings twice
 - c. Prepare & lead bible studies
5. Accountability
 - a. Reflect on past & share future ministry goals weekly
 - b. Meet weekly with youth staff accountability & support partner
6. Administration
 - a. Plan & schedule contact time weekly
 - b. Turn in gas mileage at the end of each month
 - c. Turn in expense reimbursements every other week

BASIC INFORMATION

Please type or print neatly and legibly! Only fully completed applications will be considered.

Name: _____ Age: _____

School: _____

Major: _____ Grad Year: _____

School address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail: _____

Permanent address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail: _____

Best time to reach you: _____

When will you return to school in the fall? _____

Drivers License Number: _____

State: _____ Expiration Date: ____/____/____

Within the last 3 years, has your license been suspended? _____

How many accidents? _____ How many moving violations? _____

SSN: _____ Birthday: ____/____/____

If you play a musical instrument, list it here: _____

If you play a team sport, list it here: _____

Parents' Names: _____

Parents' address and phone number (if different from permanent):

Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail: _____

MINISTRY PREFERENCE

Please indicate your ministry preference ("1" being first choice). We will make every effort to match you with your preference, but cannot guarantee the position of your choice.

_____ Junior High _____ Senior High

For all questions, please respond clearly and concisely. (Use a separate page if necessary.)

CHURCH HISTORY/INVOLVEMENT

Please provide us with accurate information concerning the church(es) you have been a part of.

Church you attend while in school: _____

Senior Pastor's Name: _____

Church Address: _____

City: _____ State: _____ Zip: _____ Phone: () _____

Home Church: _____

Senior Pastor's Name: _____

Church Address: _____

City: _____ State: _____ Zip: _____ Phone: () _____

Any others?

SPIRITUAL DEVELOPMENT

1. Define the gospel (Specifically include justification and sanctification):

2. In 2-3 paragraphs, briefly share your testimony.

3. In what ways are you intentional about growing in your relationship with Christ?

4. In one or two sentences please state your position on each of the following (please note that we are not necessarily looking for the 'textbook' Christian response to any of these answers, but we are looking to see how you have personally wrestled with and thought through each of these issues):

- Alcohol:
- Premarital sex:
- Homosexuality:
- Music/movies:

PERSONAL BACKGROUND

5. Why do you want to work at First Presbyterian Church this summer?

6. How did you become interested in this opportunity?

7. What gifts, skills, or background do you believe will assist you in your summer staff position? (List any training or personal experiences that would help you in ministering to youth.)

8. Describe your family background. How will your family feel about your being on Summer Staff? May we contact them?

9. List 3 personal strengths and 3 personal weaknesses. Please complete **EACH** space.

STRENGTHS

- 1.
- 2.
- 3.

WEAKNESSES

- 1.
- 2.
- 3.

10. Rate yourself on a scale of 1 to 10 (10 for excellent, 1 for poor) in the following areas:

- | | |
|-------------------------|-----------------------------------|
| ___ TIME MANAGEMENT | ___ FULFILLING RESPONSIBILITIES |
| ___ CLEANLINESS | ___ ADMITTING MISTAKES |
| ___ DRIVING | ___ RESPECT FOR AUTHORITY FIGURES |
| ___ BIBLE KNOWLEDGE | ___ LEADERSHIP |
| ___ WORKING WITH A TEAM | ___ COMPASSION |
| ___ CREATIVITY | ___ EVANGELISM |

11. Please take the free Myers/Briggs personality profile test online at <https://www.16personalities.com/free-personality-test> and email the results to Casey Smith and Chris Bennett at cbennett@fpcmacon.org and csmith@fpcmacon.org

- Also, briefly answer the following:
 - Do you tend to be an introvert or an extrovert? Explain.
 - Are you an 'up front' person or a behind the scenes person? Explain.
 - Are you a flexible person or does change bother you?
 - Are you a self starter or do you need delegation?

MINISTRY/WORK EXPERIENCE

12. Please list your prior work experience including supervisor(s) and phone numbers.

13. Please list your experience working with teenagers or in student ministry and how your gifts will contribute as a student ministry small group leader. What are your concerns about being a small group leader?

14. What has been one of your greatest failures in ministry or leadership? What did you learn from it?

15. Who has been a spiritual influence in your life? May we contact this person? (include phone number)

16. What is your understanding of leadership & authority? How do you do under someone else's supervision?

17. Do you have any health concerns of which we should be aware?

18. Is there anything else we need to know in considering you for Summer Staff?

SIGNATURE OF AGREEMENT

If accepted as a Summer Staff member at First Presbyterian Church, I agree to the following:

1. I will be available for the entire summer commitment (Sunday May 20, 2018 until Saturday July 28, 2018) [Please include any weddings or school commitments that could cause you to miss work.]
2. I have contacted 3 referents (personal, professional, & pastoral) to fill out my reference forms. Their names are:

_____, _____, and _____

3. I subscribe to the Westminster Confession of Faith.
 4. My vacation time will be before and/or after my Summer Staff commitment.
 5. As a staff member, I will not participate in any illegal activities and will discourage others from participating in them. I am also willing to abstain from any other activities that may reflect negatively so that there will be no conflict of interest with the youth ministry, college ministry, and church.
 6. I authorize you to perform a criminal and/or driving investigation/check.
- My signature indicates that I have completed this application to the best of my ability, answering honestly and truthfully, and have read and agreed to the commitment outlined above. If any information changes, I will contact you immediately.

SIGNATURE: _____ **DATE:** ___/___/___

**Summer Youth Staff Applicant
Reference Form
First Presbyterian Church
682 Mulberry St.
Macon, GA 31201**

The applicant stated here is applying for a summer youth ministry position with First Presbyterian Church in Macon, GA. The applicant has been instructed to give you this form. Please complete it to the best of your knowledge. It will become a part of the applicant's application and will be used to help determine his or her suitability for the desired ministry. No single reference will determine acceptance or refusal, so frank appraisal will be appreciated by both the candidate and the selection committee. All information is confidential.

Please send the completed form by:

March 1st, 2018

directly to:
First Presbyterian Church
c/o Youth Staff
682 Mulberry St.
Macon, GA 31201
or Fax: 478.745.2768

or email to:
Chris Bennett
cbennett@fpcmacon.org
Winnie Winford
wwinford@fpcmacon.org

CONFIDENTIAL INFORMATION CONCERNING:

Applicant's Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

E-mail: _____

Reference Completed By: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____

E-mail: _____

May we contact you at the above listing? ____ If so, when is the best time to reach you? _____

QUESTIONNAIRE

Please respond to the following questions clearly and concisely.

1. How long have you known the applicant and in what capacity?

2. Please give your frank evaluation of the applicant's:

a. Christian faith and maturity:

b. Potential or actual skills or abilities related to church youth work:

c. Outstanding strengths:

d. Weaknesses:

e. Emotional stability:

3. Please rate the candidate with respect to each of the characteristics listed below by checking the appropriate blank. Check N/A for items which you feel you have had no opportunity to observe. Please feel free to add any appropriate modifying element.

A. INITIATIVE

- Anticipates upcoming needs and acts on them
- Works independently
- Needs supervision
- Needs constant supervision
- N/A

B. RESPONSIVENESS to needs/concerns of others

- One of the most compassionate people I know
- Concerned about others
- Average
- Mostly self-centered
- Shows no concern for others
- N/A

C. TEAMWORK

- Great team person
- Good at working on teams
- Average
- Not good at working on teams
- Totally isolates self when working on teams
- N/A

D. SENSE OF HUMOR

- Hilarious
- Fun to be around
- Average
- Rarely laughs or causes others to laugh
- N/A

E. INTERPERSONAL SKILLS

- Sought after
- Pleasant, people enjoy having them around
- Average
- Many are uncomfortable around this person
- This person turns off others
- N/A

F. PHYSICAL HEALTH

- Excellent
- Good
- Fair
- Poor
- Restrictions
- N/A

G. LEADERSHIP ABILITIES

- An exceptional, natural leader
- Talented leader
- Can lead when asked
- Mostly a follower
- Avoids leadership
- N/A

H. PERSONAL APPRAISAL

- Outstanding candidate (Top 5%)
- Very good (Top 15%)
- Solid (Top 30%)
- Somewhat below average
- I have serious concerns about this applicant

4. Are there any special circumstances we might need to know concerning this applicant?

5. Any additional comments that might help us in our decision?

Thank you so much for taking the time to fill out this reference form. We appreciate it, as does the applicant. You have obviously made an impact on this applicant's life, so I want to encourage you in that. If you have any questions or would like to talk with me about anything regarding this applicant, please feel free to call me at 478.746.3223. Thank you again for your time, and may God bless you!

FPC Youth Staff

**Summer Youth Staff Applicant
Reference Form
First Presbyterian Church
682 Mulberry St.**

The applicant stated here is applying for a summer youth ministry position with First Presbyterian Church in Macon, GA. The applicant has been instructed to give you this form. Please complete it to the best of your knowledge. It will become a part of the applicant's application and will be used to help determine his or her suitability for the desired ministry. No single reference will determine acceptance or refusal, so frank appraisal will be appreciated by both the candidate and the selection committee. All information is confidential.

Please send the completed form by:

March 1st, 2018

directly to:
First Presbyterian Church
c/o Youth Staff
682 Mulberry St.
Macon, GA 31201
or Fax: 478.745.2768

or email to:
Chris Bennett
cbennett@fpcmacon.org
Winnie Winford
wwinford@fpcmacon.org

CONFIDENTIAL INFORMATION CONCERNING:

Applicant's Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____

E-mail: _____

Reference Completed By: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____

E-mail: _____

May we contact you at the above listing? ____ If so, when is the best time to reach you? _____

QUESTIONNAIRE

Please respond to the following questions clearly and concisely.

1. How long have you known the applicant and in what capacity?

2. Please give your frank evaluation of the applicant's:

a. Christian faith and maturity:

b. Potential or actual skills or abilities related to church youth work:

c. Outstanding strengths:

d. Weaknesses:

e. Emotional stability:

3. Please rate the candidate with respect to each of the characteristics listed below by checking the appropriate blank. Check N/A for items which you feel you have had no opportunity to observe. Please feel free to add any appropriate modifying element.

A. INITIATIVE

- Anticipates upcoming needs and acts on them
- Works independently
- Needs supervision
- Needs constant supervision
- N/A

B. RESPONSIVENESS to needs/concerns of others

- One of the most compassionate people I know
- Concerned about others
- Average
- Mostly self-centered
- Shows no concern for others
- N/A

C. TEAMWORK

- Great team person
- Good at working on teams
- Average
- Not good at working on teams
- Totally isolates self when working on teams
- N/A

D. SENSE OF HUMOR

- Hilarious
- Fun to be around
- Average
- Rarely laughs or causes others to laugh
- N/A

E. INTERPERSONAL SKILLS

- Sought after
- Pleasant, people enjoy having them around
- Average
- Many are uncomfortable around this person
- This person turns off others
- N/A

F. PHYSICAL HEALTH

- Excellent
- Good
- Fair
- Poor
- Restrictions
- N/A

G. LEADERSHIP ABILITIES

- An exceptional, natural leader
- Talented leader
- Can lead when asked
- Mostly a follower
- Avoids leadership
- N/A

H. PERSONAL APPRAISAL

- Outstanding candidate (Top 5%)
- Very good (Top 15%)
- Solid (Top 30%)
- Somewhat below average
- I have serious concerns about this applicant

4. Are there any special circumstances we might need to know concerning this applicant?

5. Any additional comments that might help us in our decision?

Thank you so much for taking the time to fill out this reference form. We appreciate it, as does the applicant. You have obviously made an impact on this applicant's life, so I want to encourage you in that. If you have any questions or would like to talk with me about anything regarding this applicant, please feel free to call me at 478.746.3223. Thank you again for your time, and may God bless you!

FPC Youth Staff

**Summer Youth Staff Applicant
Reference Form
First Presbyterian Church
682 Mulberry St.**

The applicant stated here is applying for a summer youth ministry position with First Presbyterian Church in Macon, GA. The applicant has been instructed to give you this form. Please complete it to the best of your knowledge. It will become a part of the applicant's application and will be used to help determine his or her suitability for the desired ministry. No single reference will determine acceptance or refusal, so frank appraisal will be appreciated by both the candidate and the selection committee. All information is confidential.

Please send the completed form by:

March 1st, 2018

directly to:
First Presbyterian Church
c/o Youth Staff
682 Mulberry St.
Macon, GA 31201
or Fax: 478.745.2768

or email to:
Chris Bennett
cbennett@fpcmacon.org
Winnie Winford
wwinford@fpcmacon.org

CONFIDENTIAL INFORMATION CONCERNING:

Applicant's Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____

E-mail: _____

Reference Completed By: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____

E-mail: _____

May we contact you at the above listing? ____ If so, when is the best time to reach you? _____

QUESTIONNAIRE

Please respond to the following questions clearly and concisely.

1. How long have you known the applicant and in what capacity?

2. Please give your frank evaluation of the applicant's:

a. Christian faith and maturity:

b. Potential or actual skills or abilities related to church youth work:

c. Outstanding strengths:

d. Weaknesses:

e. Emotional stability:

3. Please rate the candidate with respect to each of the characteristics listed below by checking the appropriate blank. Check N/A for items which you feel you have had no opportunity to observe. Please feel free to add any appropriate modifying element.

A. INITIATIVE

- Anticipates upcoming needs and acts on them
- Works independently
- Needs supervision
- Needs constant supervision
- N/A

B. RESPONSIVENESS to needs/concerns of others

- One of the most compassionate people I know
- Concerned about others
- Average
- Mostly self-centered
- Shows no concern for others
- N/A

C. TEAMWORK

- Great team person
- Good at working on teams
- Average
- Not good at working on teams
- Totally isolates self when working on teams
- N/A

D. SENSE OF HUMOR

- Hilarious
- Fun to be around
- Average
- Rarely laughs or causes others to laugh
- N/A

E. INTERPERSONAL SKILLS

- Sought after
- Pleasant, people enjoy having them around
- Average
- Many are uncomfortable around this person
- This person turns off others
- N/A

F. PHYSICAL HEALTH

- Excellent
- Good
- Fair
- Poor
- Restrictions
- N/A

G. LEADERSHIP ABILITIES

- An exceptional, natural leader
- Talented leader
- Can lead when asked
- Mostly a follower
- Avoids leadership
- N/A

H. PERSONAL APPRAISAL

- Outstanding candidate (Top 5%)
- Very good (Top 15%)
- Solid (Top 30%)
- Somewhat below average
- I have serious concerns about this applicant

4. Are there any special circumstances we might need to know concerning this applicant?

5. Any additional comments that might help us in our decision?

Thank you so much for taking the time to fill out this reference form. We appreciate it, as does the applicant. You have obviously made an impact on this applicant's life, so I want to encourage you in that. If you have any questions or would like to talk with me about anything regarding this applicant, please feel free to call me at 478.746.3223. Thank you again for your time, and may God bless you!

FPC Youth Staff

